



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health 08-21-2024 Minutes

Call Meeting to Order

The meeting was called to order at 12:11 PM.

Roll Call

Randy Lambert (President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Mark Dickess (Vice-President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Brenda Shipley	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Melanie Taylor	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Kevin Willis	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present

Also present was:

Tony Virgin (Health Commissioner)	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present
Debbie Fisher (Administrator)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Angela Bostick-Doyle (Director of Nursing)	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present
Paul O'Banion (Environmental Health Director)	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present
Zach Schweinsberg (Fiscal Officer).	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present

Approve Minutes

Randy Lambert asked for a motion to approve the minutes. Mark Dickess made a motion to approve the minutes from the last meeting. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Randy Lambert noted that no members of the public were present.

Debbie Fisher discussed the obesity needs survey. She shared the executive summary of the survey with members of the Board of Health. Debbie also discussed the Community Health Improvement Plan (CHIP) and shared a document summary. The document summary contained a QR code that can be scanned in order to access and read the plan in its entirety. Randy Lambert asked for a motion to approve the obesity needs assessment. Brenda Shipley made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed.



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Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Zach Schweinsberg discussed the closing letter that was received from Ohio Department of Health concerning the 2020-2021 financial audit report. Zach also shared the corrective action plan that was drafted in response to the letter. Zach also brought up the need to revise fees for the Reproductive Health and Wellness program. The Board of Health was presented with the proposed fee changes. The fees were adjusted based on market value and the actual cost of supplies. Zach explained that in some cases, the fees may change as frequently as each time additional supplies are ordered. This has resulted in the need to quickly change pricing. After discussion, Randy Lambert asked for a motion to accept the proposed Reproductive Health and Wellness fees and to authorize the Director of Nursing to set fees for patient services in the future (while notifying the Board of Health of any changes after the fact). Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Environmental

Mark Dickess made a motion to receive and file the environmental report. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Debbie Fisher provided public health nuisance updates.

Next, the Board of Health was provided with a proposed body art policy concerning the definition of "adequate spacing" and "close proximity." The purpose of the policy is to clarify the definition of these terms and to promote uniform enforcement. Garrett Carpenter reviewed the policy with the members of the Board of Health. Randy suggested that a date be added to the proposed policy to indicate when it was last reviewed. Brenda Shipley made a motion to approve the policy with the one amendment of a date being added. Mark Dickess seconded the motion. All were in favor. The motion passed.

Jessica Stapleton discussed the need to establish an operation & maintenance (O&M) program in Lawrence County. Jessica also explained that the Health Department needs to have a copy of every sale-of-property inspection that is conducted in Lawrence County, even those conducted by private contractors. No action was taken at this time.



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The Board of Health Reviewed pictures of the Reinolds property, which was declared by the Board of Health to be a public health nuisance. After reviewing the pictures, the Board of Health noted marginal progress and decided to give an additional 30 days for the abatement of the nuisance before referring the matter to the Prosecutor. The Board of Health also reviewed the Adkins property, which was previously declared a public health nuisance. After looking at the more recent pictures, the Board of Health was satisfied that the nuisance was abated.

The Board of Health reviewed the WPCLF projects listed in the environmental health report. Mark Dickess made a motion to approve the projects that were listed. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Personnel

Debbie Fisher explained that Maxine Lewis intended to retire at the end of 2024 and that there was a need to hire a new Dental Sealant Grant Coordinator. Debbie recommended that Sarah Buckley be hired for this position, who was already working as a contractor under this program. The Board of Health reviewed Sarah's resume. Mark Dickess made a motion to approve the hiring of Sarah Buckley as Dental Sealant Grant Coordinator at a starting rate of \$18 per hour. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Next, the Board of Health reviewed an invoice for Georgia Dillon's professional liability insurance for working as a nurse practitioner. The Board has paid this each year since Georgia only works for the Health Department. Brenda Shipley made a motion to approve payment of Georgia Dillon's professional liability insurance in the amount of \$1,012.00. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Other Reports

The Board of Health reviewed the reports listed in section 6 of the agenda. Mark Dickess made a motion to receive and file the reports as presented. Brenda Shipley seconded the motion. All were in favor. The motion passed.

The Board of Health discussed planned activities that will be funded by the public health workforce retention grant. No action was taken at this time.



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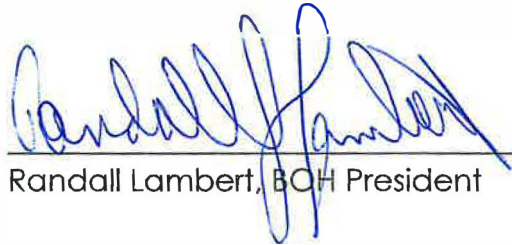
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Adjournment


Having covered everything on the agenda, the Board President adjourned the meeting at 12:53 PM.

The next meeting is scheduled for 09-18-2024 at 12 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:



Randall Lambert, BOH President



Date